# NUCLEAR INFORMATION AND RESOURCE SERVICE

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

**JANUARY 31, 2015 AND 2014** 

# TABLE OF CONTENTS

	Page No.
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statement of Activities, Year Ended January 31, 2015	4
Statement of Activities, Year Ended January 31, 2014	5
Statements of Functional Expenses, Year Ended January 31, 2015	6
Statements of Functional Expenses, Year Ended January 31, 2014	7
Statements of Cash Flows	8
Notes to Financial Statements	9 - 14



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#### <u>Independent Auditor's Report</u>

To The Board of Directors Nuclear Information and Resource Service Takoma Park, MD

We have audited the accompanying financial statements of Nuclear Information and Resource Service ("NIRS") (a nonprofit organization), which comprise the statement of financial position as of January 31, 2015 and 2014, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independent Auditor's Report Nuclear Information and Resource Service Page Two

Jane Maries & Mª Driede PA

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nuclear Information and Resource Service as of January 31, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in conformity with the accounting principles generally accepted in the United States of America.

August 17, 2015

Columbia, MD

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENTS OF FINANCIAL POSITION JANUARY 31, 2015 AND 2014

# **ASSETS**

1100215		2015		2014
CUIDDENIE ACCETO		2013		2014
CURRENT ASSETS	Ф	22.02.5	Φ.	22.505
Cash and cash equivalents	\$	23,935	\$	33,787
Accounts receivable		12,500		12,500
Total Current Assets		36,435		46,287
PROPERTY AND EQUIPMENT				
Property and equipment, net		179,495		189,824
OTHER ASSETS				
Security deposit		28,275		28,125
TOTAL ASSETS	\$	244,205	\$	264,236
LIABILITIES AND NET AS	SSETS	<u>S</u>		
CURRENT LIABILITIES				
Accounts payable	\$	46,432	\$	35,016
Accrued expenses		30,693		33,445
Capital lease obligation		_		8,132
Loan payable		46,054		51,034
Total Current Liabilities		123,179		127,627
NET ASSETS				
Unrestricted assets		33,020		58,075
Temporarily restricted assets		88,006		78,534
Total Net Assets		121,026		136,609
TOTAL LIABILITIES AND NET ASSETS	\$	244,205	\$	264,236

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENT OF ACTIVITIES YEAR ENDED JANUARY 31, 2015

	Temporarily Unrestricted Restricted			Total	
REVENUE AND SUPPORT	Officsureted		Restricted		 Total
Grants and contributions	\$	494,347	\$	82,500	576,847
Rental income		10,302		_	10,302
Miscellaneous		891		-	891
Other income		1,406		-	1,406
Interest income		4		-	4
Net assets released from restrictions		73,028		(73,028)	 
Total Revenue and Support		579,978		9,472	589,450
EXPENSES					
Program services		474,466		-	474,466
Support services:					
Management and general		91,073		-	91,073
Fundraising		39,494			 39,494
Total support services		130,567		-	130,567
Total Expenses		605,033		-	605,033
CHANGE IN NET ASSETS		(25,055)		9,472	(15,583)
NET ASSETS, beginning of year		58,075		78,534	 136,609
NET ASSETS, end of year	\$	33,020	\$	88,006	\$ 121,026

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENT OF ACTIVITIES YEAR ENDED JANUARY 31, 2014

	Unrestricted		Unrestricted Temporarily Restricted		Total	
REVENUE AND SUPPORT						
Grants and contributions	\$	343,983	\$	53,119	\$	397,102
Rental income		13,342		-		13,342
Miscellaneous		1,856		-		1,856
Other income		16,123		-		16,123
Interest income		13		_		13
Net assets released from restrictions		106,750		(106,750)		-
Total Revenue and Support		482,067		(53,631)		428,436
EXPENSES						
Program services		422,848		-		422,848
Support services:						
Management and general		85,146		_		85,146
Fundraising		45,657		_		45,657
Total support services		130,803		_		130,803
Total Expenses		553,651		-		553,651
CHANGE IN NET ASSETS		(71,584)		(53,631)		(125,215)
NET ASSETS, beginning of year		129,659		132,165		261,824
NET ASSETS, end of year	\$	58,075	\$	78,534	\$	136,609

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JANUARY 31, 2015

					Suppor	Supporting Services				
					4	,		Total		
		Program	Maı	Management			Su	Supporting		Total
		Services	and	and General	Fur	Fundraising	<b>V</b> 1	Services	Ш	Expenses
Personnel costs:										
Salaries	S	257,743	S	46,220	\$	24,301	\$	70,521	S	328,264
Payroll taxes		20,579		3,690		1,940		5,630		26,209
Employee benefits		35,775		6,415		3,373		9,788		45,563
Subtotal personnel costs		314,097		56,325		29,614		85,939		400,036
Accounting and consulting		3,950		12,383		•		12,383		16,333
Bank and credit card fees		1		1,145		•		1,145		1,145
Depreciation		4,900		879		462		1,341		6,241
Dues and subscriptions		451		1		1		1		451
Equipment and maintenance		7,571		1,358		714		2,072		9,643
Grants and contributions		37,350		ı		•		ı		37,350
Insurance		7,792		1,397		735		2,132		9,924
Interest expense		2,425		435		228		699		3,088
Legal fees		ı		595		ı		595		595
Meetings and conferences		2,639		ı		ı		1		2,639
Occupancy		56,663		10,161		5,343		15,504		72,167
Office supplies		696		174		91		265		1,234
Postage and shipping		1,537		276		144		420		1,957
Printing and copying		1,896		340		179		519		2,415
Telephone		9,771		1,752		921		2,673		12,444
Travel		11,188		1,833		•		1,833		13,021
Website and IT support		11,267		2,020		1,063		3,083		14,350
Total	8	474,466	\$	91,073	\$	39,494	\$	130,567	8	605,033

See independent auditor's report and accompanying notes to financial statements.

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED JANUARY 31, 2014

					Support	Supporting Services				
								Total		
		Program	Ma	Management			Sul	Supporting		Total
		Services		and General	Fur	Fundraising	Š	Services	Е	Expenses
Personnel costs:										
Salaries	S	228,211	<del>\$</del>	40,924	S	21,517	S	62,441	<del>\$</del>	290,652
Payroll taxes		16,809		3,014		1,585		4,599		21,408
Employee benefits		30,533		5,475		2,879		8,354		38,887
Subtotal personnel costs		275,553		49,413		25,981		75,394		350,947
Accounting		ı		17,048		•		17,048		17,048
Bank and credit card fees		1		961		1		961		961
Depreciation		6,810		1,221		642		1,863		8,673
Dues and subscriptions		594		ı		•		ı		594
Equipment and maintenance		3,787		629		357		1,036		4,823
Grants and contributions		26,500		ı		•		ı		26,500
Insurance		3,551		637		334		971		4,522
Interest expense		3,979		714		375		1,089		5,068
Legal fees		ı		28		•		28		28
Meetings and conferences		527		ı		•		ı		527
Occupancy		54,505		9,774		5,139		14,913		69,418
Office supplies		934		167		88		255		1,189
Postage and shipping		1,990		357		3,205		3,562		5,552
Printing and copying		400		72		7,188		7,260		7,660
Professional fees		14,790		1		1		1		14,790
Telephone		7,533		1,351		710		2,061		9,594
Travel		3,112		510		1		510		3,622
Website and IT support		18,283		2,214		1,638		3,852		22,135
Total	S	422,848	S	85,146	S	45,657	S	130,803	S	553,651

See independent auditor's report and accompanying notes to financial statements.

# NUCLEAR INFORMATION AND RESOURCE SERVICE STATEMENTS OF CASH FLOWS JANUARY 31, 2015 AND 2014

		2015		
CASH FLOWS FROM OPERATING ACTIVITIES				-
Change in net assets	\$	(15,583)	\$	(125,215)
Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities:				
Depreciation		6,241		8,673
Decrease (increase) in assets:		0,241		0,073
Accounts receivable				75,986
Security deposit		(150)		73,980
Increase (decrease) in liabilities:		(130)		-
Accounts payable		11 /16		(14.077)
1 3		11,416		(14,077)
Accrued expenses		(2,752)		32,394
Net Cash Used for Operating Activities		(828)		(22,239)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of equipment		-		(828)
Disposal of equipment		4,088		-
Payments on capital lease obligation		(8,132)		(5,130)
Payments on loan payable		(4,980)		(4,650)
Net Cash Used for Investing Activities		(9,024)		(10,608)
NET DECREASE IN CASH				
AND CASH EQUIVALENTS		(9,852)		(32,847)
CASH AND CASH EQUIVALENTS, beginning of year		33,787		66,634
CASH AND CASH EQUIVALENTS, end of year	\$	23,935	\$	33,787
CUDDI EMENTADY INCODMATION				
SUPPLEMENTARY INFORMATION	d)	2.000	Ф	5.060
Interest expense	\$	3,088	\$	5,068

#### NOTE A – ORGANIZATION AND NATURE OF ACTIVITIES

#### Organization

Nuclear Information and Resource Service ("NIRS") is a not-for-profit organization, incorporated in Washington, D.C. for the purpose of being the national information and networking center for citizens and environmental activists concerned about nuclear power, radioactive waste, radiation and sustainable energy issues.

NIRS educates and empowers individuals and groups working to end nuclear power and build a safe, clean, sustainable and affordable nuclear-free, carbon-free energy system. NIRS facilitates the ability of individuals to participate in issues that affect them, and also engages in legal actions to prevent construction of new nuclear power reactors and to promote positive changes in regularity policy.

The following is a description of NIRS's Programs for the fiscal years ended January 31, 2015 and 2014:

The Nuclear 911 Campaign is an effort to take the lessons learned from the real-life disasters at Fukushima and Chernobyl and apply them to emergency response planning for reactors in the United States. Goals include expanding the size of current emergency evacuation and agricultural interdiction zones and providing more realistic and useful training for emergency responders and utility personnel.

The West Valley Project is an effort to clean up nuclear waste on the West Valley nuclear waste site in New York that has been leaking radioactive waste into the ground since 1966. In an effort to persuade the Department of Energy ("DOE") to clean up the site, NIRS has joined with other organizations and undertaken the dissemination and public release of hydrogeology studies of surface and groundwater on and offsite at West Valley. The author of the studies will meet for public briefings with elected officials, public interest allies and for media work. Public education and outreach is being carried out with events to publicize the West Valley nuclear problems. Additionally, efforts are being made to continue to track DOE physical site activities and provide detailed input on DOE's science panel and study teams.

(continued)

#### NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The financial statements are prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Revenue is recognized when earned and expenses are recorded as incurred.

#### Financial Statement Presentation

Net assets and revenue are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of and changes therein, are classified and reported as follows:

*Unrestricted Net Assets* - Net assets not subject to donor-imposed restrictions.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed restrictions that may or will be met by either actions of NIRS and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statement of activities as net assets released from restrictions.

*Permanently Restricted Net Assets* - Net assets subject to donor-imposed stipulations that they be maintained permanently by NIRS. There were no permanently restricted net assets as of January 31, 2015 and 2014.

#### Cash and Cash Equivalents

NIRS considers all cash and other highly liquid investments with initial maturities of three months or less to be cash equivalent.

#### Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Annually, management determines if an allowance for doubtful accounts is necessary based upon a review of outstanding receivables, historical collection of information and existing economic conditions. Accounts deemed uncollectible are charged off based on specific circumstances of the parties involved. Management believes all receivables are fully collectible within one year and no provision for allowance for doubtful accounts is deemed necessary.

(continued)

#### NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### Fixed Assets

Fixed assets are stated at cost and depreciated on a straight-line basis over the estimated useful lives of the related assets, generally two to thirty-nine years. Expenditures which extend the useful life of an asset are capitalized, while repairs and maintenance are generally expensed.

#### Revenue Recognition

Grants and contributions, including unconditional promises to give, are recognized as revenue in the period in which a notification is received. Grants and contributions received with donor restrictions are recorded as temporarily or permanently restricted revenue based on the donor's intent. Expirations of temporary restrictions are reported as reclassifications from temporarily restricted net assets to unrestricted net assets.

#### <u>Functional Allocation of Expenses</u>

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among programs and support services benefited.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

#### **NOTE C – INCOME TAXES**

NIRS is a 501(c)(3) entity exempt from federal income tax under Section 501(a) of the Internal Revenue Code. NIRS is, however, subject to tax on business income unrelated to their exempt purpose.

NIRS believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements or that would have an effect on its tax-exempt status. There are no unrecognized tax benefits or liabilities that need to be recorded.

(continued)

#### NOTE C - INCOME TAXES - continued

NIRS's income tax returns are subject to examination by the Internal Revenue Service for a period of three years from the date they were filed, except under certain circumstances. NIRS's Form 990 tax returns for the years ended January 31, 2012 through 2014, are open for a tax examination by the Internal Revenue Service, although no request has been made as of the date of these financial statements.

#### NOTE D – PROPERTY AND EQUIPMENT

Property and equipment consisted of the following as of January 31:

	 2015	 2014
Land	\$ 50,000	\$ 50,000
Buildings	150,000	150,000
Furniture and equipment	103,150	103,150
Capital lease asset	-	22,299
	 303,150	 325,449
Less accumulated depreciation	 (123,655)	 (135,625)
Total	\$ 179,495	\$ 189,824

Depreciation expense totaled \$6,241 and \$8,673 for the years ended January 31, 2015, and 2014, respectively.

#### **NOTE E – RETIREMENT PLAN**

NIRS maintains a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code. Participation in the plan is available to all employees meeting eligibility requirements. NIRS does not contribute to the plan.

#### NOTE F – LOAN PAYABLE

NIRS has a loan with Home Trust Bank with an original principal amount of \$60,000. This loan bears an interest rate of 5%. The loan matures on September 1, 2015. It is secured by real property located at 45 Riverview Drive, Ashville, NC., The outstanding balance due as of January 31, 2015 and 2014, totaled \$46,054 and \$51,034, respectively. Interest expense totaled \$2,508 and \$3,454 for the years ended January 31, 2015 and 2014, respectively.

(continued)

#### NOTE G – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets were designated by donors for the following purposes as of January 31:

	 2015	 2014
Anon-Endeavor	\$ 20,000	\$ _
Normandie/West Valley	21,952	15,000
Southeast office housing	46,054	51,034
Time restrictions	 <u> </u>	 12,500
Total	\$ 88,006	\$ 78,534

#### NOTE H – CAPITAL LEASE OBLIGATION

In July 2010, NIRS entered into a five-year, capital lease agreement for a new copier with the Xerox Corporation in the amount of \$22,299. The lease was terminated early and a new operating lease for a copier was entered into as of August 2014. As of January 31, 2015 and 2014, the accumulated depreciation expense on the capital leased equipment totaled \$- and \$15,981, respectively. Capital lease obligations for the years ended January 31, 2015 and 2014, totaled \$- and \$8,132, and interest expense totaled \$580 and \$1,614, respectively.

#### **NOTE I – LEASE COMMITMENTS**

NIRS entered into a lease agreement with Takoma Business Center, LLC, for the office space located at 6930 Carrol Avenue, Suite #340, Takoma Park, Maryland. The lease commenced on July 1, 2011, and will end on February 28, 2018. The lease is subject to a 3% increase on March 1 of each fiscal year. A security deposit in the amount of \$28,125 is part of the lease agreement for the office space and is included on the statement of financial position.

The future lease payments exceeding one year are as follows for the years ending January 31,:

2016	\$ 64,510
2017	66,446
2018	68,439
2019	5,717
Total future lease payments	\$ 205,112

The monthly lease payment amounts include operating and storage expenses. The lease payments and the related office space expenses for the years ended January 31, 2015 and 2014, totaled \$72,167 and \$69,418, respectively.

(continued)

# NOTE J – SUBSEQUENT EVENTS

In preparing these financial statements, NIRS's management has evaluated events and transactions for potential recognition or disclosure through August 17, 2015, the date the financial statements were available to be issued. There were no additional events or transactions discovered during the evaluation that required further disclosure.