### FINANCIAL STATEMENTS



# Nuclear Information and Resource Service

FOR THE YEAR ENDED JANUARY 31, 2013
WITH SUMMARIZED FINANCIAL
INFORMATION FOR 2012

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#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Nuclear Information and Resource Service Takoma Park, Maryland

We have audited the accompanying financial statements of the Nuclear Information and Resource Service (NIRS), which comprise the statement of financial position as of January 31, 2013, and the related statements of activities and change in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NIRS as of January 31, 2013, and the change in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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#### **Report on Summarized Comparative Information**

We have previously audited NIRS's 2012 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 14, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended January 31, 2012, is consistent, in all material respects, with the audited financial statements from which it has been derived.

January 16, 2014

Gelman Rosenberg & Freedman

# STATEMENT OF FINANCIAL POSITION AS OF JANUARY 31, 2013 WITH SUMMARIZED FINANCIAL INFORMATION FOR 2012

#### **ASSETS**

	_	2013		2012
CURRENT ASSETS  Cash and cash equivalents  Grants receivable	\$ _	66,634 88,486	\$	32,358
Total current assets	_	155,120	_	32,358
FIXED ASSETS Land Building (Note 7) Furniture and equipment Leased equipment (Note 6)	_	50,000 150,000 102,323 22,299	_	50,000 150,000 102,323 22,299
Less: Accumulated depreciation and amortization	_	324,622 (126,953)	_	324,622 (116,184)
Net fixed assets	_	197,669	_	208,438
OTHER ASSETS Deposit	_	28,125	_	28,125
TOTAL ASSETS	\$_	380,914	<b>\$_</b>	268,921
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES  Current portion of capital lease (Note 6)  Current portion of note payable (Note 7)  Accounts payable and accrued liabilities  Payroll taxes payable	\$ _	4,704 55,684 49,093 1,051	\$	4,035 - 58,273 -
Total current liabilities	_	110,532	_	62,308
LONG-TERM LIABILITIES Capital lease, less current portion (Note 6) Note payable, less current portion (Note 7)	_	8,558 -	_	13,262 60,000
Total long-term liabilities	_	8,558	_	73,262
Total liabilities	_	119,090	_	135,570
NET ASSETS Unrestricted Temporarily restricted (Note 2)	_	129,659 132,165	_	45,574 87,777
Total net assets	_	261,824		133,351
TOTAL LIABILITIES AND NET ASSETS  See accompanying notes to financial staten	\$_ nents	380,914	<b>\$_</b>	<b>268,921</b>

#### STATEMENT OF ACTIVITIES AND CHANGE IN NET ASSETS FOR THE YEAR ENDED JANUARY 31, 2013 WITH SUMMARIZED FINANCIAL INFORMATION FOR 2012

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE				
Grants and contributions Rental income (Note 4) Publications Interest	\$ 556,419 4,260 - 10	\$ 82,270 - - -	\$ 638,689 4,260 - 10	\$ 644,045 4,260 250 79
Other Net assets released from donor	6,346	-	6,346	3,620
restrictions (Note 3)	37,882	(37,882)		
Total revenue	604,917	44,388	649,305	652,254
EXPENSES				
Program Services Management and General Fundraising	444,131 51,136 <u>25,565</u>	- - -	444,131 51,136 <u>25,565</u>	523,969 61,007 30,504
Total expenses	520,832		520,832	615,480
Change in net assets	84,085	44,388	128,473	36,774
Net assets at beginning of year	45,574	87,777	133,351	96,577
NET ASSETS AT END OF YEAR	\$ <u>129,659</u>	\$ <u>132,165</u>	\$ 261,824	\$ <u>133,351</u>

#### STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED JANUARY 31, 2013 WITH SUMMARIZED FINANCIAL INFORMATION FOR 2012

	2013				2012
	Program	Management		Total	Total
	Services	and General	Fundraising	Expenses	Expenses
					•
Grant - Wise Amsterdam	\$ -	\$ -	\$ -	\$ -	\$ 5,406
Salaries	226,287	26,622	13,311	266,220	216,942
Benefits (Note 5)	31,311	3,684	1,842	36,837	41,545
Payroll taxes	18,513	2,178	1,089	21,780	19,814
Accounting fees	11,530	1,357	678	13,565	14,302
Legal	576	68	34	678	1,246
Supplies	788	93	46	927	685
Telephone	4,039	475	237	4,751	5,910
Postage and delivery	3,580	421	211	4,212	6,498
Occupancy (Note 4)	55,482	6,527	3,264	65,273	75,149
Repairs and maintenance	6,192	729	364	7,285	8,153
Depreciation and amortization	9,154	1,077	538	10,769	7,052
Printing	370	44	22	436	18,178
Travel	2,572	303	151	3,026	12,338
Meetings	428	50	25	503	1,565
Insurance	3,325	391	196	3,912	4,046
Subscriptions and publications	106	13	6	125	259
Advertising and promotion	7,516	884	442	8,842	15,032
Events and campaign	3,881	457	228	4,566	35,333
Bank fees	1,102	130	65	1,297	960
Technology - computer/					
website	19,353	2,277	1,138	22,768	13,391
Interest expense	6,117	720	360	7,197	7,672
Development	425	50	25	500	-
Other - Miscellaneous	4,685	551	276	5,512	3,307
Other - RMTA	16,575	1,950	975	19,500	2,500
Other - Projects	171	20	10	201	6,392
Other - Ecodefense	-	-	-	-	1,000
Contributions	553	65	32	650	525
Fukushima	9,500			9,500	90,280
TOTAL	\$ 444,131	\$ 51,136	\$ 25,565	\$ 520,832	\$ 615,480

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JANUARY 31, 2013 WITH SUMMARIZED FINANCIAL INFORMATION FOR 2012

		2013		2012
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	128,473	\$	36,774
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Depreciation and amortization		10,769		7,052
(Increase) decrease in: Grants receivable Deposit		(88,486)		- (3,125)
Increase (decrease) in: Accounts payable and accrued liabilities Grants payable Payroll taxes payable	_	(9,180) - 1,051		(15,763) (6)
Net cash provided by operating activities	_	42,627		24,932
CASH FLOWS FROM FINANCING ACTIVITIES				
Payments on capital lease obligation Payments on note payable	_	(4,035) (4,316)		(3,461)
Net cash used by financing activities	_	(8,351)		(3,461)
Net increase in cash and cash equivalents		34,276		21,471
Cash and cash equivalents at beginning of year	_	32,358		10,887
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	66,634	<b>\$</b>	32,358
SUPPLEMENTAL INFORMATION				
Interest Paid	\$	7,197	\$ <u></u>	7,672

#### NOTES TO FINANCIAL STATEMENTS JANUARY 31, 2013

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION

#### Organization -

The Nuclear Information and Resource Service (NIRS) is a non-profit organization, incorporated in Washington, D.C. for the purpose of being the national information and networking center for citizens and environmental activists concerned about nuclear power, radioactive waste, radiation and sustainable energy issues.

#### Basis of presentation -

The accompanying financial statements are presented on the accrual basis of accounting, and in accordance with FASB ASC 958, *Not-for-Profit Entities*.

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with NIRS's financial statements for the year ended January 31, 2012, from which the summarized information was derived.

#### Cash and cash equivalents -

NIRS considers all cash and other highly liquid investments with initial maturities of three months or less to be cash equivalents.

Bank deposit accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") up to a limit of \$250,000. At times during the year NIRS maintains cash balances in excess of the FDIC insurance limits. Management believes the risk in these situations to be minimal.

#### Grants receivable -

Grants receivable are stated at their fair value. Management considers all amounts to be fully collectible. Accordingly, an allowance for doubtful accounts has not been established.

#### Fixed assets -

Fixed assets are stated at cost. Fixed assets are depreciated on a straight-line basis over the estimated useful lives of the related assets, generally five to thirty-nine years. The cost of maintenance and repairs is recorded as expenses are incurred.

#### Income taxes -

NIRS is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been made in the accompanying financial statements. NIRS is not a private foundation.

#### Uncertain tax positions -

For the year ended January 31, 2013, NIRS has documented its consideration of FASB ASC 740-10, *Income Taxes*, that provides guidance for reporting uncertainty in income taxes and has determined that no material uncertain tax positions qualify for either recognition or disclosure in the financial statements.

The Federal Form 990, *Return of Organization Exempt from Income Tax*, is subject to examination by the Internal Revenue Service, generally for three years after it is filed.

#### NOTES TO FINANCIAL STATEMENTS JANUARY 31, 2013

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION (Continued)

Net asset classification -

The net assets are reported in two self-balancing groups as follows:

- Unrestricted net assets include unrestricted revenue and contributions received without donor-imposed restrictions. These net assets are available for the operation of NIRS and include both internally designated and undesignated resources.
- Temporarily restricted net assets include revenue and contributions subject to donor-imposed stipulations that will be met by the actions of NIRS and/or the passage of time.
   When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities and Change in Net Assets as net assets released from restrictions.

Grants and contributions -

Grants and contributions are recorded as revenue in the year notification is received from the donor. Temporarily restricted grants and contributions are recognized as unrestricted support only to the extent of actual expenses incurred in compliance with the donor-imposed restrictions and satisfaction of time restrictions. Grants and contributions received in excess of expenses incurred are shown as temporarily restricted net assets in the accompanying financial statements.

Use of estimates -

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Functional allocation of expenses -

The costs of providing the various programs and other activities have been summarized on a functional basis in the Statement of Activities and Change in Net Assets. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### 2. TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following at January 31, 2013:

Southeast Office Housing	\$	55,684
Calvert Cliffs		5,000
Levy Co		9,810
Normandie/West Valley		61,171
Fukushima	_	500
	\$	132,165

#### NOTES TO FINANCIAL STATEMENTS JANUARY 31, 2013

#### 3. NET ASSETS RELEASED FROM DONOR RESTRICTIONS

The following temporarily restricted net assets were released from donor restrictions by incurring expenses (or through the passage of time), which satisfied the restricted purposes specified by the donors:

Southeast Office Housing	\$	4,316
Levy Co		19,500
Normandie/West Valley		4,566
Fukushima		9,500
	<u>.</u>	37 882

#### 4. LEASE COMMITMENT

In September 2005, NIRS entered into a six-year lease agreement for office space, which commenced in March 2006. In August 2011, NIRS extended the lease through February 28, 2018, with reduced monthly rent commencing July 1, 2011, and an annual escalation of 3% on March 1st of each fiscal year following.

The following are the future minimum lease payments:

#### Year Ending January 31,

2014	\$ 60,807
2015	62,631
2016	64,510
2017	66,446
2018	68,439
Thereafter	 5,717

Rent expense for the year ending January 31, 2013 totaled \$65,273.

During 2007, NIRS began subleasing a portion of its office space on a month-to-month basis. Rental income for the year ending January 31, 2013 totaled \$4,260.

#### 5. RETIREMENT PLAN

NIRS maintains a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code. Participation in the plan is available to all employees meeting eligibility requirements. NIRS does not contribute to the plan.

#### 6. CAPITAL LEASE OBLIGATION

In fiscal year 2009, NIRS entered into a capital lease obligation with GE Capital for a copier, which expires in 2013. In August 2010, NIRS terminated the capital lease with GE Capital and entered into a new five-year agreement for a new copier with the Xerox Corporation.

As of January 31, 2013, the cost and related accumulated amortization of the leased asset totaled \$22,299 and \$11,521, respectively, with amortization expense for the period totaling \$6,318.

328,550

#### NOTES TO FINANCIAL STATEMENTS JANUARY 31, 2013

#### 6. CAPITAL LEASE OBLIGATION (Continued)

Future minimum lease payments at January 31, 2013 are as follows:

Year Ending January 31,	
2014 2015 2016	\$ 6,428 6,428 3,214
Less: Interest	16,070 (2,808)
Less: Current portion	13,262 (4,704)
LONG-TERM PORTION	\$ <u>8,558</u>

For the year ending January 31, 2013, interest paid totaled \$2,393.

#### 7. NOTE PAYABLE

In May 2009, NIRS entered into a \$160,000 note payable to finance the construction of a house, to be used as office space, in North Carolina. The terms of the loan call for 36 consecutive interest-only payments at 6.75%, with three annual balloon payments of \$50,000 due on January 15, 2010, 2011 and 2012, respectively. The note matures on May 7, 2012, at which time a final payment of the remaining balance is due. The note is collateralized by the property. The fair value of the note payable approximates carrying value based upon terms and rates NIRS could obtain for obligations of similar nature. Subsequent to year-end, the maturity date was extended to September 1, 2015.

As of January 31, 2013, the outstanding principal of the note payable was \$55,684. Principal payments are due as follows:

For the year ending January 31, 2013, hometrust interest paid totaled \$4,804.

#### 8. SUBSEQUENT EVENTS

In preparing these financial statements, NIRS has evaluated events and transactions for potential recognition or disclosure through January 16, 2014, the date the financial statements were issued.